



COVID-19

Policy Statement v2 November 2020

The Company believes that maintaining the health, safety and wellbeing of all our employees and visitors to our sites is of the utmost priority.

As a result of this Coronavirus (COVID-19) pandemic we have implemented control measures to ensure that we comply with the government's guidance on managing the risk of COVID-19.

CONTROL MEASURES TAKEN FOR IMPLEMENTING THE COVID-19 POLICY

- We have carried out and regularly review our COVID-19 Risk Assessment, which we share with our employees, as well as posting it on our Company Website.
- We have helped employees to work from home where this is possible and taken all practical steps to manage transmission risk for those at work.
- We encourage employees when travelling to work to avoid Public Transport where possible and walk, run or cycle.
- We monitor and support self-isolating employees when they have been instructed to by NHS Test & Trace, when they are symptomatic, or test Positive for Covid-19.
- We have carried out a Vulnerable Person's Risk Assessment, with additional control measures where they are necessary.
- COVID-19 briefings are carried out with all new employees as part of their induction.
- We have Handwashing & Hand Sanitiser Stations positioned at various locations throughout our Sites, both inside and outdoors.
- We provide Protective Gloves to all employees, and Face Coverings in accordance with Government Guidelines and our Face Covering Policy.
- We have Guidance Signage, Posters & Floor Stickers on display at all Depots reminding everyone to maintain good hygiene and a 2m social distance.

We continue to monitor Government, Public Health England & Industry Guidelines daily, to ensure that we take all reasonable and practical steps to implement adjustments; new control measures and manage COVID-19 transmission risk.

All employees should help the company to ensure that members of the public who may be using the company's premises are not exposed to risks to their health & safety.

Signed:

A handwritten signature in black ink, appearing to read "Nigel Green", written over a horizontal line.

Position:

Chairman

Date:

November 2020